

Army Regulation 5–18

Management

Army Stationing and Installation Plan

**Headquarters
Department of the Army
Washington, DC
5 August 2022**

UNCLASSIFIED

SUMMARY of CHANGE

AR 5-18

Army Stationing and Installation Plan

This major revision, dated 5 August 2022—

- o Establishes the Army Stationing and Installation Plan–Secret as the official Headquarters, Department of Army authorized source for classified planning populations by location and fiscal year (para 1-1).
- o Includes recordkeeping requirements (para 1-5).
- o Assigns responsibilities to the Commanding General, U.S. Army Materiel Command on reviewing Army Stationing and Installation Plan reports and submitting recommended changes (para 1-13).
- o Establishes internal control provisions in accordance with AR 11-2 (app B).

Management
Army Stationing and Installation Plan

By Order of the Secretary of the Army:

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General, United States Army
Chief of Staff

Official:



MARK F. AVERILL
Administrative Assistant to the
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History. This publication is a major revision.

Summary. This regulation prescribes policies, procedures, preparation, and responsibilities for total management of the Army Stationing and Installation Plan database, data sources, the system, and use and distribution of Army Stationing and Installation Plan data.

Applicability. This regulation applies to the Regular Army, the Army National Guard/Army National Guard of the

United States, and the U.S. Army Reserve, unless otherwise stated.

Proponent and exception authority.

The proponent of this regulation is the Deputy Chief of Staff, G-9. The proponent has the authority to approve exceptions or waivers to this regulation that are consistent with controlling laws and regulations. The proponent may delegate this approval authority, in writing, to a division chief within the proponent agency or its direct reporting unit or field operating agency, in the grade of colonel or the civilian equivalent. Activities may request a waiver to this regulation by providing justification that includes a full analysis of the expected benefits and must include formal review by the activity's senior legal officer. All waiver requests will be endorsed by the commander or senior leader of the requesting activity and forwarded through their higher headquarters to the policy proponent. Refer to AR 25-30 for specific guidance.

Army internal control process. This regulation contains management

control provisions in accordance with AR 11-2 and identifies key internal controls that must be evaluated (see app B).

Supplementation. Supplementation of this regulation and the establishment of command and local forms are prohibited without prior approval from the Deputy Chief of Staff, G-9 (DAIN-ODR), 600 Army Pentagon, Washington, DC 20310-0600.

Suggested improvements. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) directly to the Deputy Chief of Staff, G-9 (DAIN-ODR), 600 Army Pentagon, Washington, DC 20310-0600.

Distribution. This regulation is available in electronic media only and is intended for the Regular Army, the Army National Guard/Army National Guard of the United States, and the U.S. Army Reserve.

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Chapter 1 Introduction

Section I

General

1–1. Purpose

This regulation establishes the Army Stationing and Installation Plan (ASIP) and Army Stationing and Installation Plan–Secret (ASIP–S) as official Headquarters, Department of the Army (HQDA) databases for Army installation planning populations. ASIP and ASIP–S are based on official Army force structure documents. This population is used by Army planners and programmers to determine installation support requirements. This regulation defines the ASIP and ASIP–S process for the Army and establishes a system for collecting, identifying, analyzing, and disseminating ASIP and ASIP–S data to sustain, enhance, and increase the Army’s preparedness to conduct current and future operations; plan for and maintain Army installations, bases, and stations; respond to stationing actions, Army initiatives, and Congressional inquiries; identify planning populations related to resource benchmarks and thresholds; and assist HQDA, HQDA subordinate commands, the Army National Guard (ARNG), the U.S. Army Reserve (USAR), and the U.S. Army Materiel Command (AMC) in identifying planning populations by location related to stationing actions.

1–2. References and forms

See appendix A.

1–3. Explanation of abbreviations and terms

See the glossary.

1–4. Responsibilities

See section II of this chapter.

1–5. Records management (recordkeeping) requirements

The records management requirement for all record numbers, associated forms, and reports required by this regulation are addressed in the Army Records Retention Schedule–Army (RRS–A). Detailed information for all related record numbers, forms, and reports are located in ARIMS/RRS–A at <https://www.arims.army.mil>. If any record numbers, forms, and reports are not current, addressed, and/or published correctly in ARIMS/RRS–A, see DA Pam 25–403 for guidance.

Section II

Responsibilities

1–6. Administrative Assistant to the Secretary of the Army

For the purposes of this regulation, the AASA exercises similar authorities as commanders of Army commands (ACOMs) and Army service component commands (ASCCs) for HQDA. In the National Capital Region, the AASA has installation commander responsibilities for all Army occupied space in the Pentagon, General Services Administration-owned or -leased facilities, and all Army-owned and -leased space, excluding Army installations and their associated properties.

1–7. Deputy Chief of Staff, G–1

The DCS, G–1 will—

- a.* Provide unclassified data from the Army Training Requirements and Resources System (ATRRS) database to DCS, G–9 monthly for updating training and student loads in ASIP.
- b.* Provide the annual Army Program for Individual Training, a result of the Structure and Manning Decision Review, as appropriate to the DCS, G–9 in an electronic format for updating training and student loads in ASIP.
- c.* Validate recommended changes to the ATRRS provided by ACOMs, ASCCs, direct reporting units (DRUs), ARNG, USAR, and DCS, G–9 as a result of the quarterly ASIP review and update. Confirmed changes will be updated in the ATRRS database.

- d.* Assist the DCS, G-9 in the interpretation of accession and training load data for use in the ASIP.
- e.* Support the configuration and submission of ATRRS data that can be used for generating facility allowances in the Real Property Planning and Analysis System (RPLANS) (peak loads) and for generating selected population support services (average annual loads) within the Installation Status Report-Services (ISR-S).
- f.* Support the configuration of ATRRS data for Reserve Component (RC) schools to ensure it can be distinctly attributed to geographic locations and be used to generate valid facility allowances in RPLANS and base operations support (BOS) requirements in the ISR-S generation process.
- g.* Coordinate with DCS, G-9 to ensure that all training is attributed to a distinct geographic location.

1-8. Deputy Chief of Staff, G-3/5/7

The DCS, G-3/5/7 will—

- a.* Provide unclassified force structure data from the Structure and Manpower Allocation System (SAMAS) and the Army Force Management System website (FMSWEB) databases, classified force structure data from SAMAS and FMSWEB for the ASIP-S, and the Defense Readiness Reporting System-Army (DRRS-A), to the DCS, G-9 quarterly.
- b.* Review and validate DCS, G-9 -recommended changes to the unclassified and classified SAMAS, DRRS-A, and FMSWEB databases quarterly based on input from ARNG, USAR, and AMC through the ASIP edit process. Validated changes will be updated in the SAMAS, DRRS-A, and FMSWEB.
- c.* Assist the DCS, G-9 in the development and use of installation training load databases or systems for transient training populations using auditable source data systems (example, DCS, G-3/5/7, Range Facility Management Support System (RFMSS)).

1-9. Deputy Chief of Staff, G-8

The DCS, G-8 will advise on future Army force development from HQDA studies, plans, and externally directed reviews for use in projecting ASIP population over the seven year planning horizon.

1-10. Deputy Chief of Staff, G-9

The DCS, G-9 is responsible for the ASIP and ASIP-S and will—

- a.* Publish and distribute quarterly ASIP guidance to ARNG, USAR, and AMC.
- b.* Create and maintain the ASIP and ASIP-S databases from official data sources and user input.
- c.* Provide helpline telephone support to users.
- d.* Establish, maintain, and update data for field derivative (FD) units and tenants other than Army (TOTA) based on input provided by ARNG, USAR, and AMC installations and other sources.
- e.* Update the ASIP and ASIP-S data quarterly, and make the data available for all users.
- f.* Maintain the ASIP application and website.
- g.* Coordinate with DCS, G-3/5/7 to synchronize ASIP and SAMAS.
- h.* Provide DCS, G-3/5/7 recommended changes to SAMAS, DRRS-A, and FMSWEB for evaluation and action.
- i.* Provide DCS, G-1 recommended changes to ATRRS for evaluation and action.
- j.* Provide the Director, ARNG and the CAR recommended changes to ARNG and USAR unit and location data for evaluation and action.
- k.* Update the ASIP database with validated corrections.
- l.* Provide annual data for the DD Form 1390 (FY ____ Military Construction Program)—base summary level.
- m.* Provide the annual data for the DD Form 1391 (FY ____ Military Construction Project Data).
- n.* Establish and maintain a memorandum of agreement or systems interface agreement with the appropriate Army agency or organization for all ASIP data sources.
- o.* Ensure that ARNG, USAR, and AMC data is certified annually.

1-11. Chief, National Guard Bureau

The Chief, NGB will—

- a.* Direct the states' adjutant generals to submit reports as detailed in this policy and ensure that NGB policies enable full compliance with this regulation.
- b.* Review and approve ASIP data quarterly to ensure that unit and tenant organizations are attributed to distinct geographic locations such as Army stations, sites, leased facilities, and other Services installations.
- c.* Designate an ASIP manager and ASIP editor at the NGB to manage the ASIP efforts for the NGB.

d. Ensure that each state adjutant designates an ASIP manager to coordinate the ASIP efforts with NGB staff, and provide guidance and assistance to all National Guard activities for ASIP data collection, development, maintenance, and distribution.

e. Ensure that all ARNG activities provide accurate real property inventory site codes, force structure data, unit stationing information, annual training (AT), individual duty training, overseas deployment training, and other transient training events planned at ARNG training centers/sites.

f. Provide unclassified data to Deputy Chief of Staff (DCS), G-9 identifying training being conducted on Regular Army, ARNG, and USAR installations using auditable source data systems.

g. Certify to DCS, G-9 that all ASIP updates and edits are valid and have been verified for accuracy and audit tracking.

h. Coordinate the collection of The Adjutant General certifications from individual states.

1-12. Chief, Army Reserve

The CAR will—

a. Provide unclassified data in electronic format of USAR units and tenant organizations by installation and facility location to DCS, G-9 (DAIN-ODR) monthly.

b. Provide unclassified data to DCS, G-9 on training activities undertaken on Regular Army, ARNG, and USAR installations, including garrisons and other activities using auditable source data systems.

c. Coordinate the collection of subordinate regional support command (RSC) certifications.

1-13. Commanding General, U.S. Army Materiel Command

The CG, AMC will—

a. Provide guidance and assistance to AMC installations and activities for ASIP-related programs, to include data identification, development, maintenance, and distribution.

b. Certify the quarterly ASIP updates to DCS, G-9 are valid and have been verified for accuracy and audit tracking.

c. Conduct an accountability report on tenants, transients, and training loads on installations to ensure compliance with ASIP and the installation's resource and facility plans.

d. Advise DCS, G-9 of any official decisions to the Army stationing process that would change ASIP population data (for example, unit move to another installation). See AR 5-10.

e. Coordinate and endorse user-requested ASIP changes.

f. Provide a representative to participate in subcommittees, working groups, and meetings related to ASIP.

g. Request and obtain ASIP certification documents for all reporting organizations.

h. Ensure that ASIP populations are current and support military construction (MILCON) projects across all components.

i. Ensure that RSC commanders designate an ASIP manager to coordinate with USAR staff on the following activities:

(1) Review and approval of RSC input for the quarterly ASIP update.

(2) Conduct an accountability report, using auditable source data systems, on tenants, transients, and training loads on installations to ensure compliance with ASIP and the installation's resource and facility plans.

(3) Review and certify the RSC's ASIP population.

1-14. Commanders of Army commands, Army service component commands, and direct reporting units; senior commanders; and installation/garrison commanders

Commanders of ACOMs, ASCCs, and DRUs; SCs; and installation/garrison commanders will—

a. Review the ASIP installation report quarterly. Within 60 days of receipt of the report, provide recommended changes through appropriate channels to the HQDA proponent for inclusion in the source databases (such as SAMAS, DRRS-A, FMSWEB, ATRRS, ARNG, and USAR unit locations). Provide an information copy of these submissions to DCS, G-9 (DAIN-ODR).

b. Report improperly identified or undocumented derivative units' strength (officer, warrant officer, enlisted, and civilian) and location to the DCS, G-9 (DAIN-ODR) for inclusion in the ASIP.

c. Report improperly identified or undocumented derivative units' changes to appropriate channels to update ASIP data in DRRS-A and FMSWEB.

d. Submit report on transient training data (not including ATRRS training) for inclusion in the ASIP to DCS, G-9 (DAIN-ODR).

e. Designate an ASIP point of contact (POC) and provide the POC name, position, and phone number to the DCS, G-9.

- f. Review and certify the related installation ASIP population.
- g. Use ASIP as the source for authorized strength (civilian and military) when preparing stationing packages in accordance with AR 5–10. (See AR 5–10 for format for the manpower migration diagram.)

1–15. Adjutants General, Joint Force, Headquarters

The adjutant general for each state, territory, the District of Columbia, and major training areas (MTAs), will—

- a. Prepare quarterly ASIP updates and conduct review and approval of each state’s inputs using auditable source data systems.
- b. Conduct an accountability report on tenants, transients, and training loads on installations to ensure compliance with ASIP and the installation’s resource and facility plans.

Chapter 2

Army Stationing and Installation Plan

2–1. The Army Stationing and Installation Plan population

a. The ASIP population database is based on the official Army force structure documented in SAMAS, DRRS–A, FMSWEB, ATRRS, and other auditable Army management systems. ASIP accounts for Army units by location. The ASIP also accounts for transient loads, training loads, and a variety of “other tenant” groups such as:

- (1) Department of Defense (DoD) agencies.
- (2) Nonappropriated fund (NAF) organizations.
- (3) Army Air Force Exchange Service.
- (4) Federal, state, and local government activities.
- (5) Private organizations.
- (6) Commercial activities.
- (7) Contractors.
- (8) Other military Services units (Air Force, Navy, Marine Corps, and Coast Guard).
- (9) Foreign government organizations.

b. All of the populations in paragraph 2–1a make up the total population of Army installations, garrisons, and activities worldwide. The ASIP attributes all units, organizations, and loads to distinct geographic locations. Using the ASIP query capability, the location of unit can be identified rapidly by state, country, ACOM/ASCC/DRU, installation, congressional district, and further by unit types and categories. The ASIP provides planning data for master planners and resource managers throughout the Army.

2–2. The Army Stationing and Installation Plan objective

The ASIP is the official Department of the Army database that displays the authorized planning population for Army installations, garrisons, and activities; ARNG states; ARNG territories; ARNG MTAs; and Army RSCs. The ASIP population information is a vital component of all DCS, G–9 systems and provides key baseline data for developing BOS through ISR–S and MILCON requirements and through the RPLANS and Installation Status Report (ISR) infrastructure models for the program objective memorandum. The ASIP—

- a. Provides composition and location of authorized Army forces worldwide.
- b. Provides the user with a 7-year planning window.
- c. Reliably portrays approved and documented Army force levels that are consistent with SAMAS, FMSWEB, ATRRS, and other Army sources.
- d. Accounts for the Army’s institutional and AT, and all training load, including ARNG/RC and transient training loads (for example, other military Services or the Boy Scouts of America) on Army installations.
- e. Captures other tenant activities on Army installations.
- f. Accounts for other surrounding populations (such as retirees or Family members) adjacent to Army installations in a separate report.
- g. Provides visibility to potential support and planning issues affecting resources and stationing actions.
- h. Provides data to support related systems and processes including:
 - (1) General Fund Enterprise Business System.
 - (2) RPLANS.
 - (3) ISR–S and ISR–Infrastructure (ISR–I).
 - (4) The DD Form 1391 processor in the Programming, Administration, and Execution System.
 - (5) The DD Form 1390.

- (6) The Surgeon General.
- (7) Army Emergency Relief.
- (8) ARNG/RC unit facilities stationing.
- (9) Army Mapper.
- (10) Family and morale, welfare, and recreation.
- (11) Critical infrastructure risk management.
- i.* Maintains an audit trail to official Army force planning and documentation.
- j.* Provides a feedback loop to help correct force structure discrepancies.

2–3. Army Stationing and Installation Plan database

a. The ASIP provides in a single source the official HQDA authorized planning populations for permanently assigned unit personnel and official students by location and fiscal year. The ASIP—

(1) Provides Army planners and programmers consistent information to determine facilities and other authorized planning populations or unit-driven requirements for all assigned units, activities, and tenants at Army installations worldwide, including state-owned installations.

(2) Establishes the foundation for master planning and base operations resource programming. ASIP is used to validate and justify all Regular Army and RC MILCON, Army Family housing, and NAF projects that are submitted to Congress for approval.

(3) Provides source data for the annual DoD Base Structure Report.

b. The ASIP database is for official use only. Force structure information and data for the ASIP is obtained from various unclassified sources, compiled, compared to previous reports, and adjusted for current and future planning considerations. The unclassified ASIP database contains—

(1) Authorized planning populations (for example, dependents, officer, warrant officer, enlisted, U.S. civilian, and other civilian).

(2) All units, activities, and other tenants located at Army installations worldwide, to include RC installations.

(3) A planning horizon which includes the current fiscal year and the next 6 years.

(4) Information at the unit identification code (UIC) level of detail for modified table of organization and equipment (MTOE) and table of distribution and allowances (TDA) units and activities.

(5) Undocumented FD units and tenant activities, like permanent contractors, school teachers, and DoD personnel. These groups are given DCS, G–9 -developed UICs that identify them by type.

c. The ASIP source databases and other sources include:

(1) SAMAS, unclassified and classified.

(2) DRRS–A.

(3) The Army Authorization Documents System (FMSWEB), unclassified and classified.

(4) ATRRS.

(5) Total Army Personnel Database–Guard (TAPDB–G) and Total Army Personnel Database–Reserve (TAPDB–R).

(6) The Full-Time Support Management Control System.

(7) Headquarters Installation Information System (HQIIS).

(8) RFMSS.

(9) Field input, including:

(a) FD units.

(b) TOTA.

(c) Transient training (not part of the ASIP above the line official strengths).

(10) Other surrounding populations from the Defense Enrollment Eligibility Reporting System (DEERS), by separate report.

d. The ASIP database is created and maintained by the DCS, G–9, Operations Division (DAIN–ODR). It is updated quarterly for release in January, April, July, and October.

e. The ASIP–S is classified as Secret/Not Releasable to Foreign Nationals. ASIP–S obtains classified force structure information from SAMAS and FMSWEB and applies this classified data to the unclassified ASIP data, which is utilized as the baseline to produce the final ASIP–S database.

2–4. Army Stationing and Installation Plan installation report generation methodology

The ASIP population source data extracts and field inputs (as described in para 2–3), are compiled and compared using algorithms, data metrics, or business rules to combine and apply quality control to the official force structure of the Army. The compiled data is refined by crosschecking with official Army sources such as SAMAS, FMSWEB,

DRRS–A, and HQIIS to reflect current stationing information. Comparisons are made to historic ASIP data to identify anomalies. At the conclusion a final review and approval is conducted by DCS, G–9 staff and the updated ASIP is posted to the website.

2–5. Army Stationing and Installation Plan website

a. The DCS, G–9 maintains an ASIP website to distribute ASIP information and reports. The unclassified website (<https://asip.hqda.pentagon.mil>) is available to authorized users worldwide, through a series of HQDA-approved security protocols. The ASIP website is comprised of:

- (1) A user interface that provides capabilities both for querying ASIP data and performing periodic updates.
- (2) Comprehensive data drill-down features to access various levels of ASIP data by:
 - (a)* Installation Management Command (IMCOM) directorates.
 - (b)* Army commands of assignment.
 - (c)* Location.
 - (d)* Unit.
 - (e)* Customized query.
- (3) A base composition view and drill-down feature.
- (4) The ASIP reports including:
 - (a)* The ASIP common operating picture.
 - (b)* Official ASIP reports for a location or IMCOM directorate.
 - (c)* The DD Form 1391 report by Army base.
 - (d)* The DD Form 1391.
 - (e)* Other surrounding population.
 - (f)* ISR cost.
- (5) Dashboard reports.
 - (a)* Army installations summary dashboard.
 - (b)* Installation-specific dashboards.
- (6) A user help manual.
- (7) The ASIP POC.
- (8) Certification and update guidance.

b. The DCS, G–9 maintained classified ASIP–S database is available to select users by request and approved through the DCS, G–9.

2–6. Army Stationing and Installation Plan historical report

The ASIP historical report is maintained on the ASIP website. The report provides the user with an ability to review and compare ASIP data from 1993 to present, while taking the following into account:

- a.* The ACOM/ASCC/DRU relationship has changed over time and is projected to present day.
- b.* The AMC relationship has been projected backward in time.
- c.* Over time, some UICs may change. The ASIP historical report is intended to give planners and programmers an appreciation of the magnitude of changes that have occurred over time at ARNG, USAR, ACOMs, ASCCs, DRUs, regions, installations, garrisons, and activities.

Appendix A

References

Section I

Required Publications

This section contains no entries.

Section II

Related Publications

A related publication is a source of additional information. The user does not have to read it to understand this publication. Unless otherwise indicated, Department of the Army publications are available on the Army Publishing Directorate website (<https://armypubs.army.mil/>).

AR 1–1

Planning, Programming, Budgeting, and Execution

AR 1–21

Administrative Space Management in the National Capital Region

AR 5–10

Stationing

AR 10–87

Army Commands, Army Service Component Commands, and Direct Reporting Units

AR 11–2

Managers' Internal Control Program

AR 25–30

Army Publishing Program

AR 71–32

Force Development and Documentation Consolidated Policies

AR 210–14

Installation Status Report Program

AR 210–20

Real Property Master Planning for Army Installations

AR 405–70

Utilization of Real Property

AR 420–1

Army Facilities Management

AR 600–20

Army Command Policy

DA Pam 25–403

Guide to Recordkeeping in the Army

Section III

Prescribed Forms

This section contains no entries.

Section IV

Referenced Forms

Unless otherwise indicated, DA forms are available on the Army Publishing Directorate website (<https://armypubs.army.mil/>). DD forms are available on the Executive Services Directorate website: <https://www.esd.whs.mil/directives/forms/>.

DA Form 11–2

Internal Control Evaluation Certification

DA Form 2028

Recommended Changes to Publications and Blank Forms

DD Form 1390

FY ____ Military Construction Program

DD Form 1391

FY ____ Military Construction Project Data

Appendix B

Internal Control Evaluation

B-1. Function

The function covered by this evaluation is Army installation populations and population planning.

B-2. Purpose

The purpose of this evaluation is to assist HQDA and DCS, G-9 in evaluating the key internal controls listed. It is intended as a guide and does not cover all controls.

B-3. Instructions

Answers must be based on actual testing of key internal controls (for example, document analysis, direct observation, sampling, simulation, or other). Answers that indicate deficiencies must be explained and the corrective action identified in supporting documentation. These internal controls must be evaluated at least once every 5 years. Certification that the evaluation has been conducted must be accomplished on DA Form 11-2 (Internal Control Evaluation Certification).

B-4. Test questions

a. The following questions apply to all AMC, ARNG, and USAR reporting organizations.

(1) Does the ASIP reflect the units and population assigned and supported on their installation so that RPLANS requirements are accurate?

(2) Are reporting organizations reviewing and updating all approved edits quarterly to ensure they still reflect and support true MILCON requirements?

(3) Are reporting organizations submitting edits for other than Army units/population that are officially assigned Army facilities as required?

(4) Are reporting organizations certifying ASIP data annually in accordance with DCS, G-9 guidance?

b. The following questions apply to all landholding commands (AMC, ARNG, and USAR).

(1) Are landholding commands submitting edits only when proper justification and documentation has been submitted by reporting organizations?

(2) Are landholding commands submitting edits that align with Army space planning criteria or other regulatory guidance?

B-5. Supersession

Not applicable.

B-6. Comments

Help make this a better tool for evaluation internal controls. Submit comments to the Deputy Chief of Staff, G-9 (DAIN-ODR), 600 Army Pentagon, Washington, DC 20310-0600.

Glossary

Section I

Abbreviations

AASA

Administrative Assistant to the Secretary of the Army

ACOM

Army command

AMC

U.S. Army Materiel Command

AR

Army regulation

ARIMS

Army Records Information Management System

ARNG

Army National Guard

ASCC

Army service component command

ASIP

Army Stationing and Installation Plan

ASIP-S

Army Stationing and Installation Plan-Secret

AT

annual training

ATRRS

Army Training Requirements and Resources System

BOS

base operations support

CAR

Chief, Army Reserve

CG

Commanding General

DA Form

Department of the Army form

DCS

Deputy Chief of Staff

DD Form

Department of Defense form

DEERS

Defense Enrollment Eligibility Reporting System

DoD

Department of Defense

DRRS-A

Defense Readiness Reporting System-Army

DRU

direct reporting unit

FD
field derivative

FMSWEB
Force Management System website

HQDA
Headquarters, Department of the Army

HQIS
Headquarters Installation Information System

IMCOM
Installation Management Command

ISR
Installation Status Report

ISR-I
ISR-Infrastructure

ISR-S
Installation Status Report-Services

MILCON
military construction

MTA
Major Training Area

MTOE
modified table of organization and equipment

NAF
nonappropriated fund

NGB
National Guard Bureau

POC
point of contact

RC
Reserve Component

RFMSS
Range Facility Management Support System

RPLANS
Real Property Planning and Analysis System

RSC
regional support command

SAMAS
Structure and Manpower Allocation System

SC
senior commander

TAPDB-G
Total Army Personnel Database-Guard

TAPDB-R
Total Army Personnel Database-Reserve

TDA
table of distribution and allowances

TOTA

tenants other than Army

UIC

unit identification code

USAR

U.S. Army Reserve

Section II**Terms****Army installation**

An aggregation of common mission-supporting real property holdings under the jurisdiction of the DoD or a state, the District of Columbia, territory, commonwealth, or possession, controlled by and at which an Army unit or activity (Regular Army, USAR, or ARNG) is permanently assigned. For the purpose of inventory reporting, subinstallations and property at separate locations (other than lease holdings not part or all of an installation and assigned space in federal public buildings) accommodating an activity, whether or not established by general order, will be reported as an installation. Each of the USAR RSCs and every state, commonwealth, and territory with a National Guard provide support to a virtual installation consisting of all property within their area of responsibility.

Army Training Requirements and Resources System

ATRRS is an ASIP source database, maintained by the DCS, G-1, which identifies the average student load by installation for each of three categories including permanent change of station, temporary duty, and trainee.

Defense Readiness Reporting System–Army

DRRS–A is designed to measure the readiness of military forces and supporting infrastructure to meet missions and goals assigned by the Secretary of Defense. DRRS–A is the Army system that is the source database for ASIP location and unit information.

Derivative unit

A subordinate element of a unit which is located at a different installation (location) from its parent organization. It may also be referred to as a split unit. Through DRRS–A and FMSWEB, derivative units are documented in the unit MTOE or TDA by a derivative UIC which is a subset of the parent unit UIC.

Field derivative database

An ASIP source database, maintained by DCS, G-9, which contains all undocumented derivative units and locations reported from the field. FDs also include split-stationed units where no distinct UIC is assigned by official Army sources to a unit detachment.

Force Management System website

An ASIP source database, accessed quarterly, and maintained by DCS, G-3/5/7 which identifies manpower authorizations for Regular Army and Reserve Component MTOE and TDA units by UIC. It also identifies organic elements of a unit, which are located apart from their parent organization, by a derivative UIC.

Garrison commander

A military officer selected by an HQDA Selection Board. The garrison commander commands the garrison and is the SC's senior executive for installation activities. The garrison commander is responsible for day-to-day operation and management of installation and base support services.

Senior commander

The SC is normally the senior general officer at the installation. The SC's mission is the care of Soldiers, Families, and Civilians and to enable unit readiness. While the delegation of senior command authority is direct from an HQDA Selection Board, the SC will routinely resolve installation issues with installation commanders, as needed, and the associated ACOM, ASCC, or DRU. The SC uses the garrison as the primary organization to provide services and resources to customers in support of accomplishing this mission. All applicable commands support the SC in the execution of SC responsibilities; therefore, the SC is the supported commander by the installation directorate manager, the garrison, and tenants. The SC normally is a dual-hatted position. When this occurs, the commander exercises discrete authorities as the SC and as mission commander.

Structure and Manpower Allocation System

SAMAS is a database maintained by the DCS, G-3/5/7, which is a source database for the ASIP. It provides authorized strength and location data for all Regular Army and Reserve Component MTOE and TDA parent units. It provides the official HQDA record of all planned structure and location changes on a quarterly basis. It considers all organic elements of a unit to be collocated (parent unit view only). It does not reflect that elements of a unit may be at other locations (derivative units).

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